

Town of Plaistow + Board of Selectmen

145 Main Street

Plaistow

NH

03865

SELECTMEN MEETING MINUTES

DATE: January 7, 2008

CALL TO ORDER: 6:30

PRESENT: Michelle L. Curran, *Chairman*; Lawrence W. Gil, *Vice Chairman*; Daniel J. Poliquin; John A. Sherman

EXCUSED: Charles L. Blinn, Jr.

MINUTES:

► Motion by J. Sherman and second by D. Poliquin to approve the minutes of December 27, 2007. VOTE: 3-0-1 L. Gil abstains

► Motion by J. Sherman and second by D. Poliquin to approve the minutes of December 10, 2007. VOTE: 3-0-0

PUBLIC COMMENT:

D. Poliquin recuses himself from the Board and asks to speak as a member of the public.

M. Curran recognizes that D. Poliquin has recused himself and is speaking as a citizen of the Town of Plaistow.

D. Poliquin states that he would like to bring the drainage work on Stanwood and Duston Avenue has been a success except at his property located at 4 Duston Avenue. He raised concerns when the project was brought forward. He met with the highway Supervisor and the Town Engineer and they did not see a problem. He tried to explain the run-off situation from the railroad that swells at 4 and 6 Duston Avenue. He and 6 Duston Avenue have tried to create a drainage swale to accommodate everything to run behind their property and flow to the drainage areas that run behind M. Curran's property. He feels that they have not been able to control this at all times. With the thaw we have been having, we are already seeing leaching from the railroad bed running between the properties. The catch basin placed in front of his property, has not seen a drop of water from runoff. The issue is that it is creating erosion at the edge road and extreme erosion at the edge of his parking lot. There is approximately an 80 foot span where this run-off continues down the side of the road and then cuts back off the road and into a swale before going under the road. He presents pictures to the Selectmen. He has spoken to a couple of different people and they have made a couple of suggestions. The two most reasonable suggestions appear to put in a micro-catch basin between 30 to 40 feet closer to Main Street from the current catch basisn. The other alternative is to cut back across the road and place a "T" in with a clean out and let it go straight across the road to the culvert we put in. The third option is to place a micro-basin in and then run a culvert right before it crosses

over Duston Ave. and then crosses Main Street. His sources are supposed to be getting him more information and prices on the options. He will pass the information onto the Town Manager and Board of Selectmen when he gets it, to see if this is something that can be done before the road is regraded and paved.

M. Curran asks if this is because the road has not been re-capped or re-crowned.

J. Hoch states that by the description D. Poliquin had given he does not believe this is the cause. If the water isn't getting up over the pavement then it needs to leap over something to get to the catch basin.

D. Poliquin states that the catch basin is on the far right hand corner and the problem is closer to Main Street. It cannot be graded to go back on the surface.

J. Hoch asks if it makes sense to make some sort of agreement to put an extension closer to the source at the railroad. Another viable option is going closer to the source so we are not creating the flow across the property.

D. Poliquin states the biggest hurdle is trying to get enough pitch to get back from that portion of the property. You have several spots where the run-off from Kingston Road overpass runs along the railroad bed. He states it leaches at that point and actually looks like springs flowing from the banking. He does not know if you could catch it without going onto railroad property. He thinks this is a more expensive solution. That is originally what he thought because he thought of paying for this. When researching this he found that this does not seem to be as feasible an option.

J. Hoch states that the point about the grade is valuable.

D. Poliquin states that the catch basin pitches back up the street. We could alleviate some of the grade issue, if we gain 4 inches on the 12 inch pipe. This still does not get us to the source.

L. Gil asks if the picture actually shows the accurate grade. He sees it pooling due to road levels. It looks like most of the flow is coming from the back.

D. Poliquin states this is just overflow; we have created and maintain a swale.

L. Gil states that the catch basin is not catching anything.

D. Poliquin states that this is correct.

J. Sherman asks if the existing catch basin is at a low point because he is wondering why this is not catching water.

D. Poliquin states that once they grind and re-grade the road it will catch water coming down the road that is not caught by the other catch basin. He states it will work better when this is done but he feels it should have been placed closer to Main Street. He understands they were trying to avoid a junction because there is a small catch basin for leaching across the street horizontally.

J. Sherman asks, in simple terms, is the catch basin at the low point?

D. Poliquin states it is not at the low point.

- J. Sherman asks if this is the basic problem.
- D. Poliquin states yes.

J. Sherman states that he noticed that there is ice all around the hole.

D. Poliquin states that the ice is around the hole and the grate is about 13 inches below grade and this is probably going to need a riser when they resurface the road.

J. Sherman suggests taking this back to the Highway Supervisor.

J. Hoch states he will take this back to the Highway Supervisor and the Engineer. We do have the opportunity to make sure we have something performing because in the spring we will be repaying.

D. Poliquin states that he is not as concerned with water in his parking lot, he is concerned that this is cutting back in the roadway.

J. Hoch states that the purpose of this project was to avoid this situation. He asks D. Poliquin for any additional information he gathers.

BOARD OF SELECTMEN/PLANNING BOARD JOINT MEETING:

J. Hoch states that we originally scheduled a joint meeting with the Planning Board to discuss the Rite-Aid Project and it has been postponed at least twice. Planning Coordinator Leigh Komornick informed him that she spoke with their Engineer and they are requesting a continuance. They are researching Garden Road ownership issues and they did not submit revised plans to the Planning Board's Engineers in time for a written review.

M. Curran states that the Board of Selectmen are closing the hearing tonight and the Planning Board will close their meeting on Thursday. She states that this was a conceptual plan and she is closing this hearing on January 7, 2008. She states that citizen's warrant article petitions must be submitted by January 8th at 4:30.

J. Sherman states that for clarification they are not looking for information from us and we are not holding them up.

J. Hoch states that in the future if they are still interested in the Garden Road piece they will need to come back to the Selectmen.

WARRANT:

J. Hoch presents the 01/07/08 draft of the Warrant for review. We have reviewed the monetary articles and we will take one more look at those and discuss the Budget Committee's comments.

Then we will look at nonmonetary articles. We have until the end of the month for nonmonetary articles but the monetary articles need to be finalized by Wednesday for the Budget Hearing.

OPERATING BUDGET Article P-08-02:

J. Hoch states that there was a request from this Board and the Budget Committee for the Library to revisit the budget they presented. They have reduced the budget by using fines and lowering the electrical line. Their new request is \$438,365. The Budget Committee approved this revised number.

► Motion by J. Sherman and second by D. Poliquin to approve the reduced Library Budget line in the amount of \$438,365.

J. Sherman thanks the Library Trustees for reviewing the budget and making that reduction.

VOTE: 4-0-0

J. Hoch states that the new operating budget number is \$7,085,927. The default budget is calculated at \$6,961,170. The Default Budget may change due to the libraries default numbers and a once over on the budget.

► Motion by J. Sherman and second by L. Gil to recommend article P-08-02. VOTE: 4-0-0

J. Sherman states that the way the budget looks the comparison of the current budget and warrant article with what was approved last year the budget is up 1%. He believes this is a very responsible budget.

HIGHWAY EQUIPMENT RESERVE FUND Article P-08-03:

J. Hoch states that the Budget Committee recommended a slight change in the wording.

► Motion by and second by L. Gil to recommend article P-08-03.

J. Sherman states that we have already approved the amount and that is not changing. The change is in the title and wording in the intent.

VOTE: 4-0-0

HIGHWAY GARAGE OFFICE TRAILER Article P-08-04:

J. Hoch states that the Budget Committee recommended two wording change in the intent.

► Motion by J. Sherman and second by L. Gil to recommend article P-08-04. VOTE: 4-0-0

FIRE DEPARTMENT EQUIPMENT RESERVE Article P-08-05:

J. Hoch states that there is a change in the title and a change in the language of the article

▶ Motion by J. Sherman and second by L. Gil to recommend article P-08-05.

J. Sherman states that these are cosmetic changes and there has been no change to the amount or the intent.

D. Poliquin states that this money is used for apparatus and by changing the wording to equipment it can be used for anything.

J. Hoch states that in research it was found that it was called the Equipment Reserve Fund and the intent is not changing.

VOTE: 4-0-0

WATER CAPITAL RESERVE Article P-08-06:

J. Hoch states that Route 125 was deleted from the wording because when this fund was created it was for town water line development for water suppression and not just for Route 125.

► Motion by J. Sherman and second by L. Gil to recommend article P-08-06. VOTE: 4-0-0

WATER TOWER STUDY Article P-08-10:

J. Hoch reviews the wording changes recommended by the Budget Committee.

D. Poliquin asks what the reasoning was for the change.

J. Sherman states that is was a distraction to what the article was about.

M. Curran states that it is important only being that it is a revenue generator to us now and the voters should know that it is of value.

D. Poliquin states that we are not looking to see if we need a tower or back up tower for maintaining back-up pressure; it is to see what condition the tower for whatever purposes it is used.

L. Gil agrees.

J. Sherman states that we have already approved the previous wording.

J. Hoch states that this study is not just to maintain the tower; it is to maintain the revenue stream and what may be needed to accomplish that.

Consensus of the Board is to keep the wording as recommended by the Board of Selectmen.

CONSERVATION FUND Article P-08-13:

J. Hoch states that this came as a request from the conservation commission. This stemmed from the Conservation Commission wanting to buy some trees and the fund did not allow it. He states that this is just to allow what has been authorized by State law.

M. Curran asks about other funds like the Forest Fund:

J. Hoch states that the Forest Fund and Current Use Fund are tracked separately.

▶ Motion by L. Gil and second by D. Poliquin to approve article P-08-13.

J. Sherman asks for an estimate in round numbers of the fund.

J. Hoch states that before any deposits in 2007 the Conservation fund is at \$45,000, Current Use is at \$63,000 and the Forest Fund is at \$34,000.

J. Sherman states this is a bit of changing the purpose of a fund after it was created, but he does not see this as a large issue. He asks how they will be able to use the money that they could not use it for before.

J. Hoch states that it will add maintaining or improving land that they own.

L. Gil states that we had an interest in requiring Elm trees to put on the Recreation Fields. In that case we could use the fund to purchase the tree and maintain the open space.

VOTE: 4-0-0

LISTING OF VOTES Article P-08-14:

▶ Motion by L. Gil and second by D. Poliquin to recommend article P-08-14.

M. Curran states that she feels this is important. She was disappointed that it could not happen this year. She states that sometimes people are not able to follow an issue closely and look to see if it is recommended. It is important to see that sometimes an issue is not unanimously agreed on.

J. Sherman states that he does not agree, but he will support this because people out there want this. We function under democracy rules. Laws become laws regardless of a unanimous vote, it is majority rules. He is ok with this from the point of view that it is additional information to the voter.

VOTE: 4-0-0

AMBULANCE SPECIAL REVENUE FUND Article P-08-15:

M. Curran states that since we technically do not have an ambulance, it would be a rescue vehicle. Does this take into consideration the time of the employees? She states we are not in the ambulance business and we should recoup the time of the employees.

J. Hoch states that he put in to restrict 100% of the revenues. If you want to make an accommodation to make a deposit to the fund but retain some for current operations you could adjust the number.

M. Curran supports this but she does not want this to encourage or support nonresident use of the vehicle. She does not want our department not able to serve the needs of our residents.

L. Gil states that the replacement vehicle would come from the Fire Capital Reserve. He states he does not see this as necessary.

J. Hoch states that the issue comes down to, do you take a specific amount of money for a specific use.

J. Sherman asks how we bill nonresidents.

J. Hoch states that we have a third party billing company.

D. Poliquin states that when a vehicle takes someone out of town on a transport, a tone is put out for coverage.

J. Sherman asks if we are billing on actual hours or a flat rate.

D. Poliquin states it is mileage, personnel and level of care. We do not transport unless it is a life threatening situation and we cannot wait for AMR.

J. Sherman thought we were recovering for the time and labor.

J. Hoch states that if we set aside all the money, we are not reimbursing the general fund.

J. Sherman states that we fund the Fire Department Vehicles and have Capital Reserve. It has never been an issue when the Fire Department needed something. We are taking money that would go into the General Fund and would offset taxes.

M. Curran states that we have the CIP and she wants to recoup money that we are expending.

D. Poliquin states that since we have the AMR zero billing agreement, Plaistow is listed as a mutual aid responder if AMR is not able to get to a neighboring Town.

► Motion by L. Gil to approve article P-08-15.

No second is made.

M. Curran states that the motion failed.

TOWN CLERK/TAX COLLECTOR Articles P-08-08 & P-08-09:

J. Hoch states that the discussion at the last meeting was to make the COLA the same as nonunion employees. He has changed the article to have an effective date and he was able to take the intent and make it clearer. It does not change the numbers.

► Motion by J. Sherman and second by D. Poliquin to approve article P-08-08 and P-08-09, as amended.

L. Gil makes a minor typo correction to the intent.

VOTE: 4-0-0

M. Curran states that the Warrant Article will be reviewed by Attorney Sumner Kalman.

J. Hoch states that if the Selectmen have any nonmonetary articles they would like addressed, he would like to know as soon as possible.

L. Gil asks if Attorney Kalman will be reviewing the Planning Board Articles.

J. Hoch states that the Planning Board Attorney has reviewed the Planning Article. He will follow the direction of the Board if they would like their Attorney to review them.

J. Sherman suggests that we outline what we would like reviewed.

J. Hoch suggests it may be helpful to look at the bigger picture from a municipal operation context that affects other areas that may be impacted.

Consensus of the Board is to have their Attorney look at the warrant articles from a municipal operations viewpoint.

PETIONED WARRANT ARTICLES:

J. Hoch states the deadline for petitioned warrant articles is January 8th. We have received 2 petitioned warrant articles. The first one is dental coverage for Town Clerk at the rate of municipal employees and the second article is for a patrol police officer position.

M. Curran states that these are petitioned articles and the wording can not be changed. She states we recommend or not recommend the articles.

J. Hoch suggests that we wait for all petitioned warrant articles to be submitted before we review them.

J. Sherman states that the Budget Committee will not have a chance to recommend or not recommend until after the Budget Public Hearing.

► Motion by L. Gil to recommend.

No second on the floor.

M. Curran states that the motion fails.

TOWN MANAGER'S REPORT:

Westville Road/Route 125:

J. Hoch states that DOT granted the Town permission to put signals at Westville Road/Route 125 on flash during inclement weather.

Town v. Silva:

J. Hoch states the Selectmen received a copy of a court decision in Town v. Silva. This is an ongoing case that Attorney Kalman is working on.

Moderator:

J. Hoch states that the Selectmen received a flyer about a Moderator's Workshop including basics of town meeting and conduct of election. Both the Moderator and his assistant have signed up for this work shop.

School Payments:

J. Hoch has placed the schedule for the next 6 months of school payment in the Selectmen's folder. \$1,248,000 is due January 1, 2007.

District Court:

J. Hoch states that the District Court Lease was approved by Governor and Council on December 11, 2007.

Safety:

J. Hoch states that the Selectmen received a copy of a letter from Hills Insurance to Deputy Chief Jones thanking her for revising Pollard School pick-up safety.

Grants:

J. Hoch states we have received notification of the State Highway Block Grant for 2008 and it will be \$131,106.25.

J. Sherman asks why we do not have a warrant article for this.

J. Hoch states that this is expected revenue and is anticipated.

Bridges:

J. Hoch states that we received notice from DOT of Bridge Inspection. Both Garden Road and Westville Road bridges need to continue to be listed as E2.

Correspondence Received:

J. Hoch states that we received a letter from Comcast regarding NFL Network availability.

M. Curran asks when we are negotiating this contract and what we can do.

J. Hoch states that we cannot set rates. We have not had another vendor come to us with a proposal.

J. Hoch states that the Selectmen received minutes of the regional selectmen's meeting.

J. Hoch stated that we received a letter from Waste Management that reiterates the attempt to reschedule only one day following snow in December was not well received and that they will

continue with standard one day delay. He reviews that the inclement weather and a holiday will cause a delay.

J. Sherman suggests a message on the phone system or an extension that would give this information to residents when they call in to the Town Hall.

J. Hoch passes on a memo from the Recreation Department regarding trip expenses and income.

Tax Bills:

J. Hoch states that as of January 2, 2008, 90% of the second issue of taxes has been paid and 93% of all billing in 2007 has been paid. This is consistent with previous years.

M. Curran asks about the TAN.

J. Hoch states that we did not need to use the TAN.

J. Sherman clarifies that when the term TAN is used it means borrowed money.

Employees:

J. Hoch states that Jay Guzofski has submitted his resignation from full time employment, although plans to remain on the call company. Chief McArdle has posted the position for internal candidates who may be interested.

L. Gil states he recalls memos about education reimbursement and he believes the issue was that he had not put in enough time to receive the reimbursement.

D. Poliquin states that once we saw the agreement signed by everyone. For every year that he is employed past the December 1st date he will receive a third compensation because he was finishing his EMT status when he was hired.

M. Curran states that he will receive the payment because he was here on December 1st. She states this is something that should be changed in the employee handbook.

J. Hoch states that this was something that was done by previous management, was a specific agreement and is not in the employee handbook. This agreement was made with him prior to him assuming the costs of the course. This was different than the Union Contract where we pay for the course and then we get the equivalent of the cost in time given to us. This was a different agreement and he suggests that if this situation was to arise again we should look at this differently.

M. Curran asks that a letter be sent thanking him for his service.

Library:

J. Hoch states that Cathy Willis passed along that the Library conducted an energy audit several years ago and the only remaining piece that they are working on is ballast replacement as lights need to be replaced. There is no rental income from rooms because there is no charge to any Plaistow organization using the room as long as they are not a money making group.

Salt:

J. Hoch states that as on December 11, 2007, we had purchased 689 tons of salt. Through December 18, we ordered another 330 tons. Due to the volume of snow since this date we have purchased more salt.

Discussion of salt use and alternatives.

Town Clerk Numbers:

J. Hoch states that vehicle registration revenue is down about \$76,000 from last year, coming in just under \$1.3 million. The total number of registrations is down around 450.

Discussion of crack down on Massachusetts residents registering cars as a possible reason.

M. Curran states that we will need to keep an eye on this. We just increased the number of hours for the Town Clerk Assistant. If the work is less we may need to revisit this issue.

J. Hoch states that the economy may no longer support recreation vehicles and the number of transitional rental units has decreased. This is something we need to watch.

Budget:

J. Hoch states that the Budget Committee agreed with the Board of Selectmen's recommendation for \$2500 for Deed Research in the Tax Collector Budget.

Health Insurance:

J. Hoch states that the Board had discussed an amendment to the personnel policy to adjust future splitting of health insurance premiums as it would apply to new hires. We are looking at a new hire situation in 2008. He asks if the Board would like him to draft the policy amendment now so the new position would be covered under the new policy. He would like preferences on what the level of split would be. He states that he looked through the Local Government Center's latest report and found that 34 towns have some degree of a differential rate for type of coverage. The average from the sample is 98% for single, 84% for 2 person and 82% for a family. Based on that data, my recommendation would be to consider a 100%, 85%, 80% split.

M. Curran states she would like to see the numbers 100%, 80% and 75%.

J. Sherman states he would like to see 90%, 85% and 80%.

L. Gil would agree with J. Sherman's suggestion.

J. Sherman states he is not in favor of 100% of any plan.

M. Curran states she would like the family plan reduced lower because it is almost 2.5 times the cost of what a single plan costs us.

L. Gil states that it seems to him that it makes more sense to have the coverage for a family.

M. Curran states that everyone is entitled and they would need to pay more of a percentage to get the coverage. We are hiring the employee and not the family. We are offering the benefit but the full burden is not on a Town. If a spouse has coverage at work then they could both get a single package from each employer. This was a way to cut costs going forward.

J. Sherman states given all that he is still in favor of 90%, 85% and 80%.

M. Curran states that she still feels the 85% and 80% are high. She thinks even with 80% and 75% it is still better than anything else being offered out there.

J. Sherman states no, it is not. The Town Manager is reporting this is the average comparing other Towns.

M. Curran states that she has spoken to other Selectmen in other Towns and she is taking into consideration our coverage. She spoke to a Selectman from Newton and she believes that they are paying 90% of a plan that does not offer the same as ours.

J. Sherman states this is one case, but there may be other Towns giving more.

M. Curran states this is an opportunity to get something on the books.

Consensus of the Board is to draft a plan.

J. Hoch will draft something and place numbers in and then the Selectmen can adjust the numbers. This way he begins the steps he needs to take to amend the policy.

J. Sherman asks that we include in that increasing the buy out at the same time.

J. Hoch states that the buy out needs to be done separately because of language.

D. Poliquin asks if an employee can choose between option 1, 2 and 3. He suggests different % for different plans.

J. Hoch shows that the plan is 1 plan. The sheet you saw is a three column document describing the plan. We can offer another plan. The plan he is drafting is with the plan being offered now. He states that we need to look at a dollar amount we want to spend and he will make it work. We can look at employees and offer choices that fit employees. This allows employees to be more consumer driven.

MS7:

J. Hoch presents the Selectmen with a draft of the MS7 in their folders.

Metal Pile:

J. Hoch reports that the proceeds from the removal of the metal pile was \$2,842.

Police:

The Police chief has recommend that we change the special detail rate to \$45; the breakdown is \$35 for the Officer, \$10 for administration and \$10 an hour for use of a cruiser. He explains the special detail fund.

► Motion by J. Sherman and second by D. Poliquin to increase the Special Detail billing rate to \$45 per hour and an additional \$10 an hour for use of cruiser effective immediately. VOTE: 4-0-0

Discussion of Fire Department Detail reimbursement. The exact same process is used.

Cable:

J. Hoch states that Channel 17 was off the air due to a power surge in Derry. We have begun the process of converting the cable system and we should be online by February.

NH Primary:

J. Hoch states the polls are open from 8:00 AM to 8:00 Pm at Pollard School. He explains the voting process and registration process.

Budget Committee Public Hearing:

J. Hoch states that the Budget Committee Public Hearing is January 9, 2008.

CART:

J. Hoch states Merilyn Senter has passed on the CART hired an Executive Director and that CART is considering expanding service to Exeter Hospital. She suggests the Board send a letter if they are in favor of this.

Consensus of the Board is to direct the Town Manager to write a letter adding service to Exeter Hospital.

J. Hoch states that we received a request for funding from CART. They have submitted the request and the summary of ridership. Plaistow's portion was 1.2% of total service. Their funding formula is based on population and we are currently being billed for 6.1%.

M. Curran states that she would like to point out that we appropriated and paid out \$2,700 for RTC and they passed this over when they incorporated into CART. She is concerned with the amount of money. She believes this is an important service but we asked for numbers on a regular basis and we have received 2 reports for the year. She feels this is a confusing report.

J. Sherman states that we all agree that we should not pay the full amount, based on what we committed to last year, what we asked for and what we received. The question is what do we want to pay rather than rehashing the decisions we have already made.

M. Curran believes we already paid it when we paid \$2,700 to RTC last year.

L. Gil states the rational was that they needed the money for start-up.

▶ Motion by J. Sherman and second by L. Gil to pay CART \$1,000.

Discussion of billing clarification.

J. Hoch states that to be fair to CART they hired their Executive Director in December.

M. Curran states that the billing they asked for was not supplied. She wants to make sure that we are paying the right vendor for Plaistow. She is disappointed that they did not provide us with the information we requested.

L. Gil asks why the \$1,000.

J. Sherman using their numbers he feels that they assessed us by population at 6% and we used 1%. They are billing us \$6,000 and we used 1/6 of the service which would be \$1,000.

M. Curran asks if we support vehicles that CART uses for services and is this double billing.

J. Hoch does not have this information.

VOTE: 2-2

Motion does not pass.

M. Curran states that she voted no because she believes that we paid \$2,700 to RTC and that was their start-up.

J. Sherman states that they did provide a service to the Town.

J. Hoch states that they intended to carry this over and their request for above and beyond this. It was never intended to be an offset.

D. Poliquin states that he has an issue with the lack of quarterly invoices. They did not give us that option.

J. Sherman states they gave us 1 bill ¾ of the year and then they billed us the last quarter.

D. Poliquin states that they got the \$2,700 from RTC.

J. Sherman suggests that one of the two members of the Board that voted no should make another motion.

► Motion by D. Poliquin and second by J. Sherman to pay CART \$500.

D. Poliquin states that the rational is that in conjunction with the RTC \$2,700 we are paying for the rides.

J. Sherman still believes in the \$1,000 but he will compromise to move this forward.

L. Gil would like a letter sent that requests quarterly billing and increased statistics.

VOTE: 4-0-0

J. Sherman thinks we may want to consider that we are paying less money and asking for increased service to Exeter at the same time.

D. Poliquin states that if they act that way then we will not pay them anything in the future. They can increase ridership and obtain more funds. I want to be part of the organization and express our voice.

OLD BUSINESS:

L. Gil states asks about the light for North Main and Old Danville Road.

J. Hoch states that the State went out in December and they have not issued the data yet.

M. Curran asks that the Town Manager follow-up with the resident personally.

L. Gil states that the new access to the Stateline Plaza off on Route 121. He believes there will be serious problems with the intersection. It is not well marked and the access point will be an issue.

M. Curran states this is in Haverhill, MA.

L. Gil states that the one that is lit up is into Shaws and the other entrance accesses the rest of the plaza.

M. Curran asks if we should write a letter. She states that this is in Haverhill and she is not sure of jurisdiction.

- J. Hoch will research this and follow-up.
- J. Sherman asks if this project is complete.
- M. Curran states that it is not complete.
- J. Sherman asks if the Board is willing to re-look at proceeding with a donation.

D. Poliquin states that until the project is complete he is uncomfortable with any donation.

M. Curran states that she would like clarification on the snow message that is scrolling on Channel 17. Is it just pushing snow into the road or also across the road?

J. Hoch states that pushing snow into the right-of-way and leaving snow in a hazardous way. They cannot create a hazard in the right-of-way. He reads the ordinance.

M. Curran asks what you should do if you see this happening.

J. Hoch states that the Highway Department is tracking this and reminder letters about this ordinance will be sent, then we will move to enforcement. If you are aware of a situation call the Highway or Police Department.

NEW BUSINESS:

J. Sherman suggests that we place the filing dates and open elected offices to the Cable Channel scroller.

SELECTMEN REPORTS:

J. Sherman states that the Budget Committee met and they are in agreement with the Board of Selectmen. He states that the Budget and Warrant Articles are increasing 1% and he feels this is a responsible budget. He states that the Budget Committee Public Hearing is on 01/09/2008.

L. Gil does not have a report.

D. Poliquin does not have a report.

M. Curran states that she did not have a meeting last week. This week they will be having a Public Hearing on Warrant Articles and other cases.

J. Sherman states that this Public Hearing is not advertised well. He suggests this be put on cable.

ADJOURNEMENT:

Meeting adjourned at 8:56pm.

Respectfully submitted, Nicole Carr Recording Secretary